

Sustainable Procurement – Levels 1 & 2 of the Flexible Framework
'Making your first steps in Sustainable Procurement'

BRISTOL UNIVERSITY

11th February 2010

9.30am	Registration and Coffee
10.00am	Understanding Sustainable Procurement and the Flexible Framework
10.30am	People <ul style="list-style-type: none">• Sustainable Procurement Champions• Providing training
11.00am	Coffee Break
11.15am	Policy, Strategy and Communications <ul style="list-style-type: none">• Producing a Sustainable Procurement Policy• Engaging Senior Managers• Sustainable Procurement as part of wider strategies and programmes
12.15pm	Procurement Process <ul style="list-style-type: none">• Identifying sustainability impacts• Identifying sustainability opportunities in the procurement process• Adopting 'Quick Wins'• Whole Life Costing• Applying Sustainability Criteria in the award of contracts
1.15pm	Lunch
2.00pm	Engaging Suppliers within the Procurement Process <ul style="list-style-type: none">• Identifying high risk supplier and prioritising management focus• Planning a supplier engagement programme
3.00pm	Measurements and Results <ul style="list-style-type: none">• What and how can we measure?• KPI's• Reporting
3.30pm	Questions and feedback
4.00pm	Close