

## Event details

- 17 October 2011, 9:30am – 4:45pm
- Arden House, Warwick Conferences, University of Warwick, Kirby Corner Road, CV4 8UW

## Agenda

9.00am	Registration and welcome coffee
9.30am	<b>Session 1:</b> Introduction <ul style="list-style-type: none"><li>• Introduction to trainer, course and participants</li><li>• Housekeeping</li></ul>
9.45am	<b>Session 2:</b> The impact of waste <ul style="list-style-type: none"><li>• Impacts of waste on sustainability (environment, social and economic)</li><li>• Introduction to climate change and greenhouse gases</li><li>• Waste in the HEFE sector</li></ul>
10.30am	<b>Exercise 1:</b> Drivers, benefits and barriers to successful waste management
11.00am	Coffee break
11.15am	<b>Session 3:</b> It's the law! <ul style="list-style-type: none"><li>• Overview of all existing key waste legislation and the requirements for compliance</li><li>• Top tips for managing compliance in a university/college – practical legal registers</li><li>• Update on future waste legislation</li></ul>
12.15pm	<b>Exercise 2:</b> Duty of care exercise
12.45pm	Lunch break
13.30pm	<b>Session 4:</b> Waste management <ul style="list-style-type: none"><li>• Identifying waste streams</li><li>• Options for disposal – the waste hierarchy</li><li>• Working with your waste contractor</li><li>• Monitoring and measuring waste</li><li>• Communication and training</li></ul>
14.15pm	<b>Session 5:</b> Waste auditing <ul style="list-style-type: none"><li>• Carrying out a waste audit</li><li>• Aligning waste auditing to your environmental management</li></ul>



	system <ul style="list-style-type: none"><li>• Checklists, frequency and top tips</li></ul>
14.45pm	<b>Exercise 3:</b> Virtual waste audit
15.30pm	Coffee break
15.45pm	<b>Session 5:</b> Implementing a waste management action plan <ul style="list-style-type: none"><li>• Defining roles, responsibilities, actions and timescales</li></ul>
16.00pm	<b>Exercise 4:</b> Action planning
16.30pm	<b>Session 7:</b> Summary
16.45pm	Close

